

भारत सरकार
प्रधान आयकर आयुक्त
का कार्यालय,
10 वीं मंजिल, बी ब्लॉक, आयकर शिखर,
10-2-3, ए.सी. गार्ड्स, हैदराबाद-500 004
टेलीफोन : 040-2342-5474



GOVERNMENT OF INDIA
Office of the
Pr.Chief Commissioner of Income Tax,
10th Floor, B Block, Income tax Towers,
AC Guards, Hyderabad - 500004.
Tel No: 040-23425474

F. No. Pr.CCIT/AP & TS/Estt./COVID 19/2020-21

Dated: 20.04.2020

ORDER

Sub: Reopening of Offices from 20.04.2020 –Lockdown- regarding -

- Ref:** 1) Ministry of Home affairs order No.40-3/2020-DM-I(A) dated: 15.04.2020
2) Pr.CCIT, AP & TS office order in F.No.Pr.CCIT/AP&TS/Estt/Instructions/2019-20 dated: 15.04.2020.
3) G.O.Ms. No. 60 date 19th April 2020 COVID 19- Disaster management Act 2005- Stringent lockdown Measures till 7th May 2020 in the State of Telangana-orders-Issued.

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Please refer to the above.

2. In pursuance of the directions contained in reference 1 above, An Office order bearing F.NO Pr. CCIT/AP&TS/Instructions/2019-20 dated 15-04-2020 was issued for reopening of Income tax offices of Andhra Pradesh and Telangana from 20/04/2020.

3. In order referred at 1 above, Government of India has allowed additional activities as per para 3 subject to para 4. The para 4(ii) gives power to State Governments to impose stricter measures than those specified in Government of India order referred to at 1 above. The same has been enumerated in para 5 of the GO of Government of Telangana referred to at 3 above.

4. The Government of Telangana exercising the power given to it by Government of India, examined the permitted additional activities as brought out in para 6 of the GO ref at 3 above. The para 3 is reproduced below:-

*“The Additional activities permitted from 20<sup>th</sup> April 2020 under the guidelines of Government of India in reference 8<sup>th</sup> read above have been examined by the government of Telangana with reference to requirement of the local area. Government of Telangana is of the view of that strict lock down measures that have been implemented in the state since 22nd March 2020 have played an important role in slowing down the spread of COVID 19 in the state. It is, therefore, necessary that **stringent** measures should continue to be in place to consolidate the containment measures in the state. In view of*

the above, it is decided that **lockdown measures already in force in Telangana vide references 1st to 6th read above shall apply till 7<sup>th</sup> May 2020 in the state**". ( Emphasis supplied)

5. In view of the above, it is hereby ordered that all the Income Tax offices situated in Telangana are to be remained closed till May 7<sup>th</sup> 2020 or until further orders. The operation of weekly rosters announced earlier by various heads of offices are suspended and no one is required to attend their duties unless there is an emergency and their presence is called for -

- (a) All the Officers and officials of the Telangana States would monitor & work online from their homes, if warranted.
- (b) Please be informed and do not come to office during the lock down period, unless there is some emergency in office which will be informed as and when necessary.
- (c) Please be available on mobile / telephone during the lockdown period for the purpose of information and action.

6. The other officers and all officials may be drafted for the duty depending upon the exigencies of the situation. The HODs, /HOOs will ensure that the essential services being bills, pay and allowances (DDO functions) are not hampered. Adequate transport arrangements for Such officer/ Staff for commuting to/from office shall have to be made by HODs. The said Officers and officials who are attending the office are requested to carry their Identity Cards and produce them before the authorities in case of any untoward incidents.

7. The above order shall not apply to the Security Staff of Aayakar Bhavan, Income Tax Towers and Signature Towers in Hyderabad and in the respective buildings / offices situated at all the mofussil stations.

8. The order referred to at 2 above is modified to the extent detailed above. It is reiterated that activity required to be undertaken for reopening of office as mentioned in para (ii) and (iii) of the order referred to at 2 above must be completed meanwhile by the HODs so as to enable reopening of offices as and when permitted.

9. This order is issued with the prior approval of the Principal Chief Commissioner of Income Tax, Andhra Pradesh & Telangana.



(PEEYUSH SONKAR)  
Commissioner of Income Tax  
(Admin & TPS), AP &TS.